

Meeting Title	Commissioning Committee (Joint Committee) - Meeting in <u>Public</u>	Date	Thursday 22 July 2021
Meeting no.	10	Time	1.00pm – 1.15pm
Chair	Mr Zuffar Haq Independent Lay Member Leicester City CCG	Venue / Location	MS Teams

REF	AGENDA ITEM	ACTION	PRESENTER	PAPER	TIMING
CCP/21/49	Welcome and Introductions		Zuffar Haq		1:00pm
CCP/21/50	Apologies for Absence <ul style="list-style-type: none"> Rachna Vyas 	To receive	Zuffar Haq	verbal	1:00pm
CCP/21/51	Notification of Any Other Business	To receive	Zuffar Haq	verbal	1:00pm
CCP/21/52	Declarations of Interest on Agenda Topics	To receive	Zuffar Haq	verbal	1:00pm
CCP/21/53	To receive questions from the Public in relation to items on the agenda only	To receive	Zuffar Haq	verbal	1:00pm
CCP/21/54	Minutes of the Commissioning Committee (CC) meeting held on 17 June 2021	To approve	Zuffar Haq	A	1:10pm
CCP/21/55	Matters Arising from Commissioning Committee (CC) meeting held on 17 June 2021 – Not included as all actions have been completed	To receive	Zuffar Haq	B	1:10pm
THERE ARE NO ITEMS FOR DECISION, ACTION AND ESCALATION					
CCP/21/56	Items of any other business.	To receive	Zuffar Haq		1:15pm
The next meeting of the Commissioning Committee will take place on Thursday 19 August 2021					

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**Minutes of the LLR CCGs' Public Commissioning Committee Meeting
held on Thursday 17 June 2021 at 1:15pm via MS Teams**

Present:

Mr Nick Carter	Independent Lay Member, Leicester City CCG (Chair) – deputising for Mr Zuffar Haq
Ms Gillian Adams	Independent Lay Member, West Leicestershire CCG
Dr Andy Ahyow	Vice Clinical Chair, East Leicestershire and Rutland CCG
Ms Nicci Briggs	Executive Director of Finance, Contracting & Corporate Governance, LLR CCGs
Professor Azhar Farooqi	Clinical Chair, Leicester City CCG
Professor Mayur Lakhan	Clinical Chair, West Leicestershire CCG
Dr Avi Prasad	Assistant Clinical Chair, Leicester City, CCG
Ms Sarah Prema	Executive Director of Strategy and Planning, LLR CCGs
Dr Nil Sanganee	Vice Clinical Chair, West Leicestershire and Rutland CCG
Ms Caroline Trevithick	Executive Director of Nursing, Quality and Performance, LLR CCGs

In attendance:

Ms Lynnette Farmer	Executive Assistant to Executive Director of Strategy and Planning (Minute Taker)
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PUBLIC GALLERY

Mr Jatinder Badhan, Contractors Coordinator, Newmedica

ITEM		LEAD RESPONSIBLE
CCP/21/42	<p>Welcome and Introductions</p> <p>Mr Nick Carter chaired the meeting on behalf of Mr Haq and welcomed the Committee members to the ninth meeting of the Public Collaborative Commissioning Committee held virtually via MS Teams.</p>	
CCP/21/43	<p>Apologies for Absence</p> <p>Were recorded as follows:</p> <ul style="list-style-type: none"> • Mr Zuffar Haq, Independent Lay Member, Leicester City CCG • Ms Fiona Barber, Independent Lay Member, East Leicestershire and Rutland CCG • Dr Vivek Varakantam, Interim Chair, East Leicestershire and Rutland CCG • Ms Rachna Vyas, Executive Director of Integration and Transformation, LLR CCGs <p>The meeting was confirmed as being quorate in order to conduct the business of the committee.</p>	
CCP/21/44	<p>Notifications of Any Other Business</p> <p>Mr Carter confirmed that he had not received notification of any other business for discussion.</p>	
CCP/21/45	<p>Declarations of Interest</p>	

ITEM	LEAD RESPONSIBLE
<p>Mr Carter reminded members of their obligation to declare any interest(s) they may have on any business arising at the meeting which might conflict with the business of NHS Leicester City CCG, East Leicestershire and Rutland CCG or West Leicestershire CCG.</p> <p>Mr Carter added that each CCG maintains a conflicts of interest register and any declarations raised at the meeting would be documented in the minutes of the meeting and action(s) would be taken to manage the conflict(s) at the meeting in line with the conflicts of interest policy.</p> <p>No specific conflicts of interest were declared in relation to the public session.</p> <p>It was RESOLVED to:</p> <ul style="list-style-type: none"> • NOTE the conflicts of interest information above. 	
<p>CCP/21/46</p> <p>To receive questions from the Public in relation to items on the agenda.</p> <p>Mr Badhan confirmed he did not have any questions for the committee in relation to the agenda items.</p>	
<p>CCP/21/47</p> <p>To APPROVE Minutes of the Collaborative Commissioning Committee (CC) meeting held on 20 May 2021 (Paper A)</p> <p>The minutes of the Collaborative Commissioning Committee held on 20 May 2021 were recorded as a true reflection of the meeting.</p> <p>It was RESOLVED to:</p> <ul style="list-style-type: none"> • APPROVE the minutes of the Collaborative Commissioning Committee meeting held on 20 May 2021. 	
<p>CCP/21/48</p> <p>To RECEIVE Matters Arising from Collaborative Commissioning Committee (CC) meeting held on 20 May 2021 (Paper B)</p> <p>Paper B was reviewed and as both actions had been completed, they should be removed from the action log.</p> <p>It was RESOLVED to:</p> <ul style="list-style-type: none"> ➤ NOTE that all actions had been completed. 	
<p>CCP/21/49</p> <p>Any other business:</p> <p>No items of any other business were recorded.</p> <p>The meeting concluded at 13.20 pm</p> <p>Committee members left the meeting call.</p>	

ITEM	LEAD RESPONSIBLE
<p>Date of next meeting:</p> <p>The date of the next LLR CCGs' Public Collaborative Commissioning Committee will be held on Thursday 15 July 2021 at 1:00pm</p>	